

**KUTZTOWN BOROUGH POLICE DEPARTMENT
EMERGENCY NOTIFICATION FORM**

BUSINESS NAME: _____

STREET ADDRESS: _____

BUSINESS PHONE NUMBER: _____

Please take a moment to fill out the information on this form. This information is used in the case of an emergency that would require your immediate attention during those hours that your business is not open to the public. List the person(s) that you would like notified in the order that you would like them contacted and forward the completed form to the Kutztown Borough Police Department, 45 Railroad Street, Kutztown, PA 19530. The information you provide on this form will not be disseminated to any other agency.

If your business is alarmed – DO NOT USE THIS FORM. You are required to secure an Alarm Device Permit. The application for an Alarm Device Permit may be obtained at the Kutztown Borough Police Department or can be downloaded from the Police Department web site at www.kutztownpd.org .

BUSINESS OWNER: _____ **CONTACT PHONE:** _____

CONTACT EMAIL: _____

1) **NAME:** _____

PHONE NUMBER: _____

2) **NAME:** _____

PHONE NUMBER: _____

3) **NAME:** _____

PHONE NUMBER: _____

PERMISSION TO ENTER BUSINESS

I, _____, being the owner or person legally in control of the business located at: _____, hereby acknowledge that I have a Constitutional Right that prevents police officers from entering and searching my business without a duly authorized search warrant.

I further acknowledge my right to be free from unreasonable searches and seizures and, **IN THE EVENT OF AN OPEN DOOR, WINDOW, OR OTHER MATTER AT MY BUSINESS ONLY**, I knowingly, voluntarily and intelligently give my permission to the police officers of the Kutztown Borough Police Department and/or any other police officer assisting an officer or officers of the Kutztown Borough Police Department to enter my business for the purpose of checking the security of the business and the safety of its occupants.

The police officers who have entered my business to check on the security of my property and the safety its occupants have my permission to search all areas of the business for this purpose only.

I am giving the police officers of the Kutztown Borough Police Department written permission to enter and conduct a warrantless search of my business voluntarily and without any threats or promises of any kind. I hereby revoke this authorization two (2) years from the date of my signature below.

I also understand that if I decline to sign this **PERMISSION TO ENTER BUSINESS** form, police officers **WILL NOT** perform any security checks inside of my business in the event of an open door, window, or other matter UNLESS life threatening circumstances demand that those officers make entry.

Signature of Owner/Person Legally in Control of Business

Printed Name of Owner/Person Legally in Control of Business

Date

Witness

Printed Name of Witness

Date